

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY MAY 9, 2016

5:30 P.M.

Dear Directors:

Enclosed please find the financial report, director's report and board minutes for April 2016.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

## Mt. Sherman Water Association

5/5/2016 9:36 PM

Register: Bank of the Ozarks Checking

From 04/01/2016 through 04/30/2016

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                   | Account                 | Memo    | Payment  | C | Deposit  | Balance  |
|------------|--------|-------------------------|-------------------------|---------|----------|---|----------|----------|
| 04/01/2016 | 5198   | Ozark Mtn. Regional...  | Ask My Accountant       |         | 5,102.96 |   |          | 336.54   |
| 04/01/2016 | 5200   | Karen Edgmon            | Ask My Accountant       |         | 50.00    |   |          | 286.54   |
| 04/06/2016 |        |                         | Sales                   | Deposit |          |   | 929.20   | 1,215.74 |
| 04/11/2016 |        |                         | Sales                   | Deposit |          |   | 2,551.14 | 3,766.88 |
| 04/11/2016 | 5199   | Mt. Sherman VFD         | Ask My Accountant       |         | 593.42   |   |          | 3,173.46 |
| 04/11/2016 | 5201   | River Valley WinWa...   | Repairs and Maintenance |         | 350.49   |   |          | 2,822.97 |
| 04/11/2016 | 5202   | Dept. of Finance & A... | Ask My Accountant       |         | 738.00   |   |          | 2,084.97 |
| 04/11/2016 | 5203   | Odie Watts              | Office Supplies         |         | 50.00    |   |          | 2,034.97 |
| 04/11/2016 | 5204   | Karen Edgmon            | Payroll Expenses        |         | 981.50   |   |          | 1,053.47 |
| 04/11/2016 | 5205   | Karen Edgmon            | Office Supplies         | + rent  | 287.74   |   |          | 765.73   |
| 04/13/2016 | 5206   | Nelson Phillips         | Professional Fees       |         | 320.00   |   |          | 445.73   |
| 04/13/2016 | 5207   | Leslie Daniels          | Payroll Expenses        |         | 200.00   |   |          | 245.73   |
| 04/13/2016 | 5208   | Leslie Daniels          | Repairs and Maintenance |         | 175.00   |   |          | 70.73    |
| 04/14/2016 |        |                         | Sales                   | Deposit |          |   | 1,334.17 | 1,404.90 |
| 04/18/2016 |        |                         | Sales                   | Deposit |          |   | 500.00   | 1,904.90 |
| 04/18/2016 |        |                         | Sales                   | Deposit |          |   | 1,395.15 | 3,300.05 |
| 04/18/2016 | 5209   | Liberty Mutual          | Insurance Expense       |         | 755.96   |   |          | 2,544.09 |
| 04/18/2016 | 5210   | Ivan Reynolds           | Payroll Expenses        |         | 1,100.00 |   |          | 1,444.09 |
| 04/18/2016 | 5211   | Ivan Reynolds           | Repairs and Maintenance |         | 75.00    |   |          | 1,369.09 |
| 04/19/2016 |        |                         | Sales                   | Deposit |          |   | 1,100.73 | 2,469.82 |
| 04/20/2016 |        |                         | Sales                   | Deposit |          |   | 90.12    | 2,559.94 |
| 04/25/2016 |        |                         | Sales                   | Deposit |          |   | 2,734.22 | 5,294.16 |
| 04/25/2016 | DBT    | Ritter Communications   | Utilities               |         | 35.43    |   |          | 5,258.73 |
| 04/25/2016 | DBT    | Ritter Communications   | Utilities               |         | 42.33    |   |          | 5,216.40 |
| 04/25/2016 | 5212   | Jimmie Beets            | Payroll Expenses        |         | 20.00    |   |          | 5,196.40 |
| 04/25/2016 | 5213   | Sam's Club              | Office Supplies         |         | 54.70    |   |          | 5,141.70 |
| 04/26/2016 | DBT    | Carroll Electric        | Utilities               |         | 23.19    |   |          | 5,118.51 |
| 04/26/2016 | DBT    | Carroll Electric        | Utilities               |         | 75.51    |   |          | 5,043.00 |
| 04/26/2016 | DBT    | Carroll Electric        | Utilities               |         | 87.53    |   |          | 4,955.47 |
| 04/27/2016 |        |                         | Sales                   | Deposit |          |   | 79.97    | 5,035.44 |
| 04/27/2016 |        |                         | Sales                   | Deposit |          |   | 747.68   | 5,783.12 |
| 04/29/2016 |        |                         | Interest Expense        | Deposit |          |   | 0.17     | 5,783.29 |
| 04/29/2016 |        |                         | Bank Service Charges    |         | 8.00     |   |          | 5,775.29 |
| 04/29/2016 | 5214   | AnStaff Bank            | Depreciation Expense    |         | 1,000.00 |   |          | 4,775.29 |



800-227-5128

**MT. SHERMAN WATER**

**DIRECTOR'S REPORT**

April 2016 Billing cycle

Printed Thursday, April 28, 2016 @ 8:51

**DISTRIBUTION EFFICIENCY SUMMARY**

|                              | Gallons   | Percent |
|------------------------------|-----------|---------|
| Water Supplied to System     | 1,500,071 | 100.0%  |
| Water Sold to Customers      | 1,208,560 | 80.6%   |
| Utility Use (fire, flushing) | 0         | 0.0%    |
| Water Lost                   | 291,511   | 19.4%   |
| Average Use Per Account      | 3,937     |         |
| Accounts Using Water         | 307       |         |

**SUMMARY BY SERVICE**

|         | Water     | Sewer | Trash | Other1 | Other2 | Other3 | Sales Tax |
|---------|-----------|-------|-------|--------|--------|--------|-----------|
| Charges | 10,645.28 | 0.00  | 0.00  | 99.90  | 665.00 | 0.00   | 827.97    |
| Count   | 341       | 0     | 0     | 333    | 266    | 0      | 335       |
| Average | 31.22     | 0.00  | 0.00  | 0.30   | 2.50   | 0.00   | 2.47      |

**ACCOUNTS RECEIVABLE ANALYSIS**

|                                 |            |     |
|---------------------------------|------------|-----|
| Balance Due on April 2016 Bills | 10,904.32  | 343 |
| Credit Balances                 | -1,660.35  | 26  |
| Debit Balances                  | 12,564.67  | 317 |
| Payments                        | -10,948.58 | 287 |
| Adjustments                     | -127.90    | 8   |
| Balance after Payments and Adj  | -172.16    | 51  |
| Current                         | -1,225.96  | 37  |
| 30 to 60 Days Old               | 462.47     | 5   |
| 60 to 90 Days Old               | 223.69     | 5   |
| Over 90 Days Old                | 367.64     | 4   |
| Penalty Charges                 | 224.58     | 50  |
| Charges for Services            | 12,238.15  | 341 |
| Balance Due                     | 12,290.57  |     |

|         |                |                         |
|---------|----------------|-------------------------|
| Scribe: | Odie J. Watts  |                         |
| Date:   | April 11, 2016 | Time: 5:30 PM – 6:20 PM |

**Board Members:**

| Key | Board Member Attendees: Key: * Attended, # Absent | Phone        |
|-----|---------------------------------------------------|--------------|
| *   | Edgmon, Karen – CHIEF FINANCIAL OFFICER           | 861-5641     |
| *   | Ferguson, Ron – BOARD MEMBER                      | 446-2910     |
| *   | Reynolds, Ivan – WATER OPERATOR                   | 446-5352     |
| #   | Rylee, Quentin – VICE PRESIDENT                   | 870-688-8018 |
| *   | Shechtman, Barry – BOARD MEMBER                   | 446-6630     |
| *   | Stivers, Betty – BOARD MEMBER                     | 446-5744     |
| *   | Szabrowicz, Ben – BOARD MEMBER                    | 446-6007     |
| *   | Voshell, Calvin – PRESIDENT                       | 446-2270     |
| *   | Watts, Odie – SECRETARY / TREASURER               | 446-2838     |

| Board Meeting Attendees: |                                               |  |
|--------------------------|-----------------------------------------------|--|
|                          | No customers or guests attended this meeting. |  |

**Minutes and Business Discussions:**

| Agenda             |                                                                                                                                                 |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Call to Order   | Meeting was called to order at 5:30 by Calvin Voshell – President.                                                                              |
| 2. Meeting Minutes | The Meeting minutes from the March 14, 2016 meeting was reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2nd |

| Agenda                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                      | by Ron Ferguson with no abstentions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3. Financial and Water Association Director's Report | <p>Karen Edgmon presented the financial report. At the end of February, 2016 the total financial assets currently on deposit:</p> <ul style="list-style-type: none"> <li>• Treasury Bonds - \$32,577.60</li> <li>• Certificates of Deposit - \$102,742.75</li> <li>• Money Market - \$56,901.93</li> <li>• Checking - \$5,439.50</li> <li>• TOTAL - \$197,661.78</li> </ul> <ul style="list-style-type: none"> <li>• No deposit was made to the money market account this month.</li> <li>• Paid the C&amp;A Bond for Karen's liability in the amount of \$187.00</li> <li>• Water loss rate was calculated to be 31.2% for the month.</li> </ul> <p>Motion to approve the financial report was made by Ben Szabrowicz with 2nd by Barry Shechtman with no abstentions.</p> |
| 4. Water Operator's Report                           | <p>Ivan Reynolds presented the Water Operator's Report:</p> <ul style="list-style-type: none"> <li>• Replaced 2 older meters.</li> <li>• No new bids or quotes on blasting and painting tank. The lowest bid so far has been \$53,600.</li> <li>• Pulled meter from Clark Jordan</li> <li>• Connected meter for Linda Curtis</li> <li>• Installed meter for Stefanie Bette</li> <li>• Discovered shutoff valve leak and made repairs.</li> <li>• Replace pressure gauge at booster station #2.</li> <li>• Checked for leaks at Decker's.</li> </ul>                                                                                                                                                                                                                         |

| Agenda          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                 | <ul style="list-style-type: none"> <li>• Responded to air in the water at Lager residence. Found very little.</li> <li>• Reset #1 booster pump which had tripped.</li> <li>• Helped lay out new water line for Loyal Breedlove which is a potential new customer.</li> <li>• Changed meters at Ray Watkins and William Villines.</li> <li>• Waiting on Kilgores agreement to sign new easement for the overlay project.A</li> </ul> <p>Motion to approve the Water Operator's report – by Betty Stivers and 2<sup>nd</sup> by Ron Ferguson with no abstentions.</p>                                                                                                                                                                                                                                        |
| 5. Old Business | <p>Reviewed the Action Items listed below for any status updates.</p> <ul style="list-style-type: none"> <li>• Barry Shechtman indicated her has heard nothing further from our attorney regarding the Butler vs. Mt. Sherman Water Association. The hearing is still scheduled to be heard on Wednesday, June 22, 2016 beginning at 1:00 PM in the Newton County Court House. The court will only hear oral argument – not testimony.</li> </ul>                                                                                                                                                                                                                                                                                                                                                          |
| 6. New Business | <ul style="list-style-type: none"> <li>• Ivan Reynolds will continue to pursue an easement from the Kilgores to widen the easement for the overlay project. The only other easement necessary is from Barry Shechtman who has verbally agreed to sign an easement.</li> <li>• Ron Ferguson reported that he attended the meeting of the Arkansas Board of Health in Little Rock on March 29 regarding the fluoride issue. The meeting produced no surprising results. No definitive answer on the fluoride issue was presented. The case of the Ozark Mountain Regional Water Authority and their objections to having to add fluoride to the water will be heard by the full membership of the Arkansas Board of Health at a later date. More information on that meeting will be forthcoming.</li> </ul> |
| 7. Adjournment  | Meeting adjourned at 6:20 P.M.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

| Agenda           |                                                                                                                                                            |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8. Next Meetings | <b>NEXT MEETING START TIME:</b> The next regularly scheduled meeting will be on May 9, 2016 at 5:30 at Mt. Sherman Volunteer Fire Department main station. |

**Action Items for Discussion and Update at Next Meeting:**

| Item No. | Opened Date | Description                                                                                                                                                                                                       | Assigned To                  | Target Date | Status  |
|----------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------|---------|
| AI61     | 8/13/12     | Work through the system to replace older meters that may not be recording properly. See notations above                                                                                                           | Ivan Reynolds                | ASAP        | IN WORK |
| AI79     | 10/14/13    | Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.                                                                                        | Ivan Reynolds                | 10/14/13    | ON HOLD |
| AI 87    | 7/14/14     | Write a letter to the ESI grant person justifying a request for grant and/or matching fund request to fund the project to replace the 3" line with a 6" line to enhance and support expansion of the MSHA system. | Odie Watts and Ivan Reynolds | 8/11/14     | ON HOLD |
| AI90     | 8/11/14     | Meet with each property owner and review the impact of a new 20 ft. easement requirement for the installation of a potential over lay project to replace the existing 3" line with a 6" line in the Low Gap area. | Ivan Reynolds                | 9/8/14      | ON HOLD |
| AI93     | 9/14/15     | Pay TECHRODIUM the first annual fee of \$402.50 for implementing the IRIS notification system.                                                                                                                    | Karen Edgmon                 | 10/12/15    | PENDING |

# Mt Sherman Water Board Mtg

May 9, 2016

Water Operators Report by Ivan Reynolds

| Date | Customer                                                                                                                | Activity Performed                                                           | Time Started | Time Ended | Parts Used |
|------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|--------------|------------|------------|
| 4-15 | Tim Ernst                                                                                                               | Rec mem<br>App. 500 <sup>00</sup><br>Dep. 75 <sup>00</sup>                   | 11 AM        | 12:30P     |            |
| 4-28 | Comm. Bldg                                                                                                              | Water line<br>locate for<br>sign install                                     | 3:30P        | 4:15P      |            |
| 5-4  | <del>set</del><br><del>set</del><br>Keshia<br>Manen                                                                     | set MTR<br>Looked for<br>leaks                                               | 4 PM         | 5:20P      | 1 MTR      |
| 5-5  | Matthew Kidder                                                                                                          | set MTR                                                                      | 3:50P        | 4:40P      | 1 mtr      |
| 5-5  | Harbor                                                                                                                  | ENV: & safety needs 3 yrs of income & expenses to ask for grant for painting |              |            |            |
| 5-6  | Tim Ernst                                                                                                               | Robbie Villine's<br>Signed<br>Easement to Mt Sherman                         |              |            |            |
| 5-9  | JR Proctor                                                                                                              | Changed MTR                                                                  | 9:20A        | 10:30A     | 1 MTR      |
| 5-9  | John Butler                                                                                                             | Changed MTR                                                                  | 10:45A       | 11 AM      | 1 MTR      |
| 5-9  | Rozetta Davidson                                                                                                        | Changed MTR                                                                  | 11:15        | 11:35A     | 1 MTR      |
| 5-9  | met with Jane Kilgore & left Easement form - She indicated she will sign it & notarize it. I will file it in courthouse |                                                                              |              |            |            |